

# ATARIWRITER 80

## QUICK REFERENCE

### Cursor Movement

Up	[Control] [Up Arrow]
Down	[Control] [Down Arrow]
Left	[Control] [Left Arrow]
Right	[Control] [Right Arrow]
Top-of-File/Bank	[Select] [T]
Bottom-of-File/Bank	[Select] [B]
Go to Next Bank	[Start] [B]
Page Up	[Option] [Up Arrow]
Page Down	[Option] [Down Arrow]
Beginning of Line	[Control] [A]
End of Line	[Control] [Z]
Next Tab Stop	[Tab]
Next Word Left	[Select] [Left Arrow]
Next Word Right	[Select] [Right Arrow]

### Print Preview Only:

Left 28 Spaces	[Option] [Left Arrow]
Right 28 Spaces	[Option] [Right Arrow]
Left Margin	[Return]

### Deletion

Backspace (delete character left of cursor)	[Delete/Bk Sp]
Character at Cursor	[Control] [Delete/Bk Sp]
Erase Failsafe Buffer	[Start] [E]
To End of Line	[Shift] [Delete/Bk Sp]
To End of File/Bank	[Select] [Delete/Bk Sp]
Restore Last Deleted Line	[Shift] [Insert]
Restore Last Deleted Block	[Option] [X]

### Text Blocks

Alphabetize	[Option] [B] to mark the beginning, then:
Count Words	[Option] [A] at the end
Delete Block	[Option] [W] at the end
	[Option] [Delete/Bk Sp] at the end
Duplicate Block	[Option] [E] at the end; then position the cursor at new location and press [Option] [X]
	[Option] [Delete/Bk Sp] at the end; then position the cursor at new location and press [Option] [X]
Move Block	[Option] [S] at the end
Save Portion of File	

## Search and Replace

Search

**[Start] [S]** then enter SEARCH STRING and press **[Return]**;  
**[Select] [S]** picks out first occurrence  
**[Start] [R]** then enter REPLACE STRING and press **[Return]**;  
**[Select] [R]** replaces next occurrence  
**[Option] [G]**  
**[Select] [U]** searches first occurrence

Replace

Global Replace  
Reverse Search

## Mail Merge

Data Base Merge Character

**[Option] [M]** then field number, **[Return]**  
**[Shift] [Delete Bk/Sp]**  
**[Control] [Delete Bk/Sp]**

Delete Field  
Delete Character Space  
(from a field)  
Insert Field  
Insert Character Space  
(within a field)

**[Shift] [Insert]**  
**[Control] [Insert]**

## Other Commands

Abort and Return to Edit  
Beep Off/On

**[Break]**  
**[Control] [B]** main menus only  
**[Break]**  
**[Control] [Insert]**  
**[Option] [P]**  
**[Esc]** or **[Reset]**  
**[Control] [S]** main menu only

Halt Printing  
Insert/Type-Over Mode  
Print Preview  
Return to Main Menu  
Save ASCII

## Print Formatting and Styling

Block Text Right

**[Control] [C] [Control] [C]** before each line.  
**[Return]** after  
**[Select] [.]** before and after text  
**[Control] [B]**  
**[Control] [C]**  
**[Control] [V]** at bottom of file, then **D:** (include drive number if other than 1), filename to be chained, **[Return]**

Bold Print

Bottom Margin  
Center Text  
Chain Print Files

Double-Column Printing:

2nd Left Margin

2nd Right Margin

Elongated Print

Form Printing

Headers and Footers

International Characters

Justification

Left Margin

Line Spacing

Merge File

Page Eject

Page Length

Page Numbering

Page Wait

Paragraph Beginning

Paragraph Ending

Paragraph Indentation

Paragraph Spacing

Printer Control Codes

Right Margin

Type Font:

Pica

Condensed

Proportional

Superscripts

(XMM801 only)

Subscripts

(XMM801 only)

Elite

Section Headings

**[Control] [M]**

**[Control] [N]**

**[Select] [E]** before and after text

**[Option] [Insert]** for each blank in the file

**[Control] [H]** for header, **[Control] [F]** for footer, then text and **[Return]** for each line (two lines maximum)

**[ ]** (**[ ]**) on the 800) then the control character for desired international character (consult your printer manual)

**[Control] [J]** then **[1]** (justified right) or **[0]**

(ragged right)

**[Control] [L]**

**[Control] [S]**

**[Option] [L]**

**[Control] [E]** where page eject is desired

**[Control] [Y]**

**[Shift] [8]** (@) in header or footer; for starting page other than 1,

**[Control] [Q]** then the desired page number

**[Control] [W]**

**[Control] [P]**

**[Return]**

**[Control] [I]**

**[Control] [D]**

**[Control] [O]** and decimal code

**[Control] [R]**

**[Control] [G] 1**

**[Control] [G] 2**

**[Control] [G] 3**

**[Control] [G] 4**

**[Control] [G] 5**

**[Control] [G] 6**

**[Select] [H]**, section level number (1-9), heading text, **[Return]**

Subscripts

Superscripts

Tabs Clear

Tab Set at Cursor Position

Top Margin

Underlining:

    New Text

    Text Previously Entered

Upper-/Lowercase

    Change Character to

    Upper- or Lowercase

### 130XE

Free Memory Clean-Up

Go to Next Bank

**[Select] [Down Arrow]**

before,

**[Select] [Up Arrow]** after

**[Select] [Up Arrow]** before,

**[Select] [Down Arrow]** after

**[Control] [Tab]** all tabs,

**[Start] [Tab]** one tab

**[Select] [Tab]**

**[Control] [T]**

**[U]** (or **[A]** on the 800)

then enter text

**[Control] [U]** changes

text to underlined or vice

versa

**[Caps]**

**[Control] [Caps]**

**[Option] [F]**

**[Start] [B]**

The Atari logo, featuring a stylized 'A' symbol followed by the word 'ATARI' in a bold, sans-serif font.

Sunnyvale, CA 94086

© Atari Corp. 1988

Printed in

USA

C300356-001 Rev. A